



LEWIS COUNTY DEVELOPMENT CORPORATION

Lewis County Development Corporation  
Regular Board Meeting **Agenda**  
November 6, 2025 | 10am – 12pm  
Lewis County JCC Education Center | Lowville, NY

Mission Statement: The mission of the Lewis County Development Corporation is to drive economic prosperity in Lewis County through innovative property development, strategic funding initiatives for business development and transparent community collaboration.

- I. Call to Order
- II. Items for Approval
  - A. Minutes
    1. July 3, 2025 Regular Board Meeting
    2. October 17, 2025 Regular Board Meeting
  - B. Financial Reports
  - C. Reallocate the unused remainder of Cedar Bridge Preventative VPR grant (\$15,620.57) and the uncommitted \$50,000 Preventative VPR fund back to the VPR fund
  - D. Community Economic Development Program Q3 Applications
    1. CEDP Committee Notes & Recommendations
      - a) Vacant Property Revitalization Applications
        - (1) **TopView Apartments Lewis LLC** – \$85,000
        - (2) **The Opera House Cantina (Heather Hurd)** – \$85,000
        - (3) **Harrisville Coffee Co. (Jeanne LaRock)** – \$20,000
        - (4) **Harrisville Bistro (Justin Besaw)** – \$20,000
      - b) Building Business Fund Applications
        - (1) **Harrisville Coffee Co.** - \$20,000 (towards equipment purchases only)
      - c) Community Connections Fund Applications
        - (1) **Town of Diana** - \$8,500
      - d) Small Things Big Impacts Applications
        - (1) **Croghan Free Library** - \$800
        - (2) **Hartley's Meat Market** - \$500
        - (3) **NC Handymen LLC (dba North Country Handymen)** - \$1,000
    - E. 2026 Community Economic Development Program Draft
    - F. Launch Lewis County Applications
      1. Grant/Loan Committee Notes
        - a) **The Raven's Quill** - \$30,000
        - b) **Steeple & Hearth** - \$20,000
  - III. Correspondence
    - A. Jasmine Coffman - Resignation
  - IV. Items for Discussion
    - A. Appointee LCDC Board Member to Grant/Loan Committee
    - B. HCA/CEDP Impact Presentation
  - V. Board Report
  - VI. Adjournment